

12 JUN 1964

MEMORANDUM FOR: Director of Personnel
Director of Training

SUBJECT : JOT Program

1. In a report of Survey of the Office of Personnel completed in May 1964, the Inspector General recommended that:

"No. 15

The Deputy Director for Support:

a. Review the respective roles of the Office of Training and the Office of Personnel in the Career Officer Trainee Program, and ensure that the latter office has a sufficient role in the selection, scheduling and assignment of officers in the program.

b. Take such additional steps as are necessary to resolve unresolved questions of requirements, qualifications, training, sources and selection procedures for trainees under the new program.

c. Review the Career Officer Trainee Program in January 1965 to ensure that it is being carried out in accordance with the objectives stated in the memorandum approved by the DDCI dated 25 February 1964, Recruitment of Young Officers.

d. [REDACTED] Applications for Junior Officer Trainee Program which expired on 1 January 1964, should be revised to reflect changes in the program and given wide distribution both in the field and at Headquarters.

e. Instruct the Director of Personnel, in collaboration with the Heads of Career Services and the Director of Training, to recruit young officers with potential as Career

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Officer Trainees for selected jobs in all Directorates where they can serve while gaining on-the-job experience to establish their qualifications for the COT program."

2. Would you present to this Office your views about the feasibility and desirability of accomplishing these purposes by 1 July 1964.

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Executive Officer to the
Deputy Director for Support